

**Council Meeting  
6 November 2012**

**REPORT OF THE HEAD OF GOVERNANCE**

**1. APPOINTMENT OF INTERIM CHIEF EXECUTIVE/ INTERIM HEAD OF PAID SERVICE:**

The Remuneration Committee on 24 October 2012 appointed Mr. Andrew Travers as Interim Chief Executive/Interim Head of Paid Service. The Chief Executive is designated by Article 12 of the Council's Constitution as Head of Paid Service, and Article 4 of the Constitution requires that full Council must confirm the appointment to this position.

**RECOMMEND – That the appointment of Mr. Andrew Travers as Interim Head of Paid Service be confirmed, with effect from 3 December 2012.**

**2. APPOINTMENT OF SECTION 151 OFFICER**

The Remuneration Committee also made the following arrangements in relation to the appointment of the Section 151 Officer.

**RECOMMEND – That Council note;**

- (1) Mr. Chris Naylor is appointed as the Chief Operating Officer (Director of Finance/Section 151 Officer) effective 7 January 2012**
- (2) Mr. John Hooton is appointed as acting Section 151 Officer for the period 3 December 2012 to 7 January 2013 (*i.e. for the period when the interim Chief Executive takes up his post on 3 December 2012 and when the newly appointed Chief Operating Officer (Director of Finance / Section 151 Officer) takes up post on 7 January 2013.*)**

**Aysen Giritli  
Head of Governance**